

APPROVED

Diego Hills Central Public Charter School

Minutes

Operated by Diego Plus Education Corporation

A California Non-Profit Public Benefit Corporation

Date and Time

Tuesday May 18, 2021 at 5:00 PM

Location

Conference Line: (661) 249-6805 Code:447502

MEETING LOGISTICS

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board members. Comments can be submitted to vmendoza@dhcentralcharter.org. Public comment on the day of the meeting can also be given during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present

Carol Stanford (remote), Ruth Escarcega Newell (remote), Victoria Hancock (remote)

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Newell read aloud the notices regarding meeting logistics and accommodations.

Ruth Escarcega Newell called a meeting of the board of directors of Diego Hills Central Public Charter School to order on Tuesday May 18, 2021 at 5:00 PM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Secretary Stanford led the pledge of allegiance.

D. Staff Introductions

Jeff Brown, CEO
Lindsay Reese, Area Superintendent
Jeff Martineau, V.P. of Charter Relations
Kevin Ogden, Charter Liaison
Bill Thompson, Legal Counsel
Michelle Lopez, Legal Counsel, LLAC

E. Approve Agenda for the May 18, 2021 Regular Public Meeting of the Board of Directors.

Carol Stanford made a motion to approve the agenda for the May 18, 2021 Regular Public Meeting of the Board of Directors.
Victoria Hancock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Victoria Hancock Aye
Ruth Escarcega Newell Aye

F. Approve Minutes of the April 12, 2021, Special Public Meeting of the Board of Directors.

Carol Stanford made a motion to approve the minutes from the April 12, 2021, Special Board Meeting Operated by Diego Plus Education Corporation on 04-12-21.
Victoria Hancock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ruth Escarcega Newell Aye
Carol Stanford Aye
Victoria Hancock Aye

G. Approve Minutes of the April 22, 2021, Regular Public Meeting of the Board of Directors.

Victoria Hancock made a motion to approve the minutes from the April 22, 2021, Regular Public Meeting of the Board of Directors, Operated by Diego Plus Education Corporation on 04-22-21.
Carol Stanford seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Ruth Escarcega Newell Aye
Carol Stanford Aye

II. Consent Agenda

A. Consent Agenda

There were no consent agenda items.

III. Public Comment

A. Public Comment

Board President Newell read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Newell asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. Action Items

A. The Board will be asked to approve the revised COVID-19 Plan for Resuming In-person Instruction, an addendum to the school's Health and Safety Plan

Lindsay Reese directed the board to the revised COVID-19 Plan For Resuming In-Person Instruction and the summary of changes and informed the board the plan will be updated when necessary addressing health and safety codes and compliance with state and local requirements. Ms. Reese reviewed the Plan revisions with the board, which included some minor changes such as removing web links that no longer work, recommending the use of surgical masks over cloth masks, limiting non-essential visitors, adding a new COVID-19 quarantine flowchart, etc.

Board President Newell asked if masks will be required on campus. Ms. Reese informed the board that staff will be required to wear masks on campus with exceptions for staff if they are alone in their office or at their desk with a partition and social distancing. Ms. Newell asked who is providing the masks to staff. Ms. Reese informed the board that the school is providing masks and hand sanitizer to staff and students. Ms. Newell asked about the HVAC system. Ms. Reese informed the board of the procedures in place regarding the HVAC system. Victoria Hancock made a motion to approve the revised COVID-19 Plan for Resuming In-person Instruction, an addendum to the school's Health and Safety Plan.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford	Aye
Victoria Hancock	Aye
Ruth Escarcega Newell	Aye

B. The Board will be asked to approve the Expanded Learning Opportunities Grant Plan

Lindsay Reese informed the board that the CA legislature provided \$6.6 billion in the Assembly Bill 86 COVID-19 relief package, \$4.6 billion of which has been allocated for the Extended Learning Opportunities Grant. The board was provided with the estimated allocation for Diego Hills Central for the Extended Learning Opportunities Grant.

Eligibility of Funds and ELO Grant Plan Requirements

LEAs must implement a learning recovery program that provides supplemental instruction, support for social and emotional well-being, and meals and snacks to specified sub-groups who have faced adverse learning and social-emotional circumstances. The plan will explain how the LEA will use the funds to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

Approval and Submission Process of School's ELO Grant Plan

The school must complete an ELO grant plan with input from stakeholders and have the plan adopted by the school board by June 1st. Once the plan is approved, Ms. Reese will forward a copy of the approved plan to the school's authorizer within 5 business days.

Stakeholder Input Process

The ELO Grant Plan was developed with stakeholder feedback from students, staff, family members and the community. Parent and guardian feedback was solicited during Parent Advisory Committee and English Learner Advisory Committee meetings. In addition, parents were able to provide feedback via google survey and Learn4Life Connect. School counselors, student retention specialists, English Language Development teachers, Education Specialists and Literacy teachers were utilized to solicit additional feedback from parents/guardians of students in the sub-groups specified above.

ELO Grant Funds Plan

Based on feedback from the stakeholders, ELO grant funds will be used for the areas:

- Offer supplemental instruction which includes, but is not limited to, additional evening and weekend tutoring hours from both tutors and certificated staff, additional access to EL, SPED, and bilingual paraprofessionals, the expansion of intervention programs like Read 180 and Math 180, and after-hours Small Group Instruction Classes.
- Provide additional mental health support from a school social worker and/or a contracted mental health clinician, bus passes and hop/skip/drive to assist with transportation to and from school, and a nutrition program that will provide additional meals and snacks.
- Hiring of an additional paraprofessionals to support English Learners, Special Education students, and other students needing more intensive support.
- Professional development will also be included in the plan to provide training for school staff on strategies to engage students and families in addressing social-emotional and academic needs.

Ms. Reese concluded her presentation and asked if the board had any comments or questions.

Board President Newell commented on how the plan covers the majority of the school's demographics and thanked Ms. Reese for this opportunity for the students.

Carol Stanford made a motion to approve the Expanded Learning Opportunities Grant Plan.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Carol Stanford Aye
Ruth Escarcega Newell Aye

C. The Board will be asked to approve the personnel action report

Lindsay Reese reported the school had no personnel action changes for the month of April 2021.

Victoria Hancock made a motion to approve the personnel action report.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Carol Stanford Aye
Ruth Escarcega Newell Aye

V. Additional Corporate Officers and Board Members' Observations and Comments.

A. Observations and Comments

Mr. Brown congratulated Ms. Reese and thanked the board.

Board Secretary Stanford thanked Ms. Reese for her excellent report.

Board Member Hancock also thanked Ms. Reese.

VI. Closing Items

A. Next Regular Board Meeting Date: June 3, 2021, 5:00pm

B. Adjourn Meeting

Carol Stanford made a motion to adjourn the meeting.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ruth Escarcega Newell Aye
Carol Stanford Aye
Victoria Hancock Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:18 PM.

Respectfully Submitted,
Carol Stanford

Accommodations. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual

parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law. **Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to vmendoza@dhcentralcharter.org.