

Diego Hills Central Public Charter School

Minutes

Regular Board Meeting

Operated by Diego Plus Education Corporation, A California Non-Profit Public Benefit Corporation

Date and Time

Thursday June 9, 2022 at 5:00 PM

Location

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2FI%2Fmeetup-join%2F19%3Ameeting_YzczYTRkYjYtODBiMC00YTg4LWJhOWItMjBhMjg2ZDZkMmRm%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=70799e83-0131-4ebf-80aa-b08af2c68e1b&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or call in for Audio only:

Conference Line: (657) 207-0015 Code: 147 724 640#

MEETING LOGISTICS

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line or by clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@dhcentralcharter.org. The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present

Carol Stanford (remote), Jacqueline Reynoso (remote), Ruth Escarcega Newell (remote), Victoria Hancock (remote)

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Newell read aloud the notices regarding meeting logistics and accommodations.

Ruth Escarcega Newell called a meeting of the board of directors of Diego Hills Central Public Charter School to order on Thursday Jun 9, 2022 at 5:00 PM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Member Hancock led the pledge of allegiance.

D. Staff Introductions

Lindsay Reese, Area Superintendent
Lisa Youngflesh, Principal
Jeff Martineau, V.P. of Charter Relations
Kevin Ogden, Charter Liaison
Bill Thompson, Legal Counsel
Guita Sharifi, CFO, LLAC
Michelle Lopez, Legal Counsel, LLAC

E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361

Jeff Martineau discussed Assembly Bill 361, signed by Governor Newsom on September 16, 2021, and explained that the law exempts the board from certain provisions of the Brown Act related to teleconference meetings during states of emergency, as long as the Board makes required findings as detailed in the law. Under AB 361, boards that would like to continue to meet remotely must determine by majority vote whether, as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. Mr. Martineau directed the board members to the resolution located in their packet and recommended the board approve the Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Victoria Hancock made a motion to adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361. Carol Stanford seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Carol Stanford	Aye
Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Absent

F. Approve Agenda for the June 9, 2022, Regular Public Meeting of the Board of Directors

Carol Stanford made a motion to approve Agenda for the June 9, 2022, Regular Public Meeting of the Board of Directors. Victoria Hancock seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Aye

Roll Call

Carol Stanford Aye

G. Approve Minutes of the May 16, 2022, Regular Public Meeting of the Board of Directors

Victoria Hancock made a motion to approve the minutes from Regular Board Meeting on 05-16-22.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye

Jacqueline Reynoso Aye

Ruth Escarcega Newell Aye

Victoria Hancock Aye

II. Consent Agenda

A. Consent Agenda Items

Board President Newell announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Newell asked for a motion to approve the consent agenda.

Carol Stanford made a motion to approve the consent agenda items.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso Aye

Ruth Escarcega Newell Aye

Victoria Hancock Aye

Carol Stanford Aye

III. Public Comment

A. Public Comment

Board President Newell read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line or by clicking the weblink listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Newell asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A. Area Superintendent Update

Lindsay Reese greeted the board and provided an update on Governor Newsom's May Revise to the 2022-23 state budget. Ms. Reese discussed the proposed K-12 funding, one-time block grant funding and the increased cost-of-living adjustment for school year 2022-23.

Ms. Reese announced that 88 students have graduated from the school since July 1, 2021. Ms. Reese then reminded the board that the graduation ceremony will be held this Friday, June 10 at 10:00am at the Balboa Park Organ Pavilion.

Ms. Reese then reported that on Wednesday, May 18, Lisa Youngflesh presented the annual update for Diego Hills Central to the Dehesa Elementary School District (ESD) Board. The annual presentation included updates on school performance on key metrics, highlights on school activities and two student success stories. The district governing board members were thankful for the school's presentation and Board Vice President Karen Kirkpatrick said she is so thankful for a program like Diego Hills Central that gives students an alternative to the traditional schooling route. She shared that one of her own children is attending a trade school and would have benefited from a program like Diego Hills Central.

Ms. Reese discussed the status of the annual oversight process with Dehesa ESD. Ms. Reese informed the board the school has received a copy of the draft report from District Superintendent Johnson with a request for comments no later than June 8. Ms. Reese stated that overall the report is positive and discussed the recommendations versus preferences reported by the district, and that she and the governing board will review these items and discuss next steps. Ms. Reese stated the final report will be presented to the Dehesa ESD board on June 22nd, during their next board meeting.

Board Secretary Stanford thanked Ms. Reese for her report and commented on the positive oversight report.

B. Report on Mathematics Placement Results

Lindsay Reese explained that the California Mathematics Placement Act of 2015 required the board to adopt "a fair, objective, and transparent mathematics placement policy" before the beginning of the 2016 school year. The policy was first adopted in 2016 with minor revisions approved to the policy in 2020. The policy addresses students entering ninth grade and includes several required elements to ensure equity in student achievement, including multiple objective academic achievement measures, annual examination of pupil placement to ensure students are not held back in a disproportionate manner, providing an annual report to the governing board, and posting the policy on the school's website.

For the 2021-22 school year, the math placement for 9th graders fell into three categories:

- 3.1% of 9th grade math students placed in Geometry or Algebra II (above grade level course)
- 76.6% of 9th grade math students placed in Algebra 1 (grade level course)
- 20.3% of 9th grade math students placed in remedial math courses

Ms. Reese then explained that despite the challenges for many of the students, the school is pleased to report that 79.7% of 9th grade student are at or above grade-level in mathematics and that all 9th grade students who took math progressed in their math courses, and none were held back. Ms. Reese informed the board the school staff will continue to evaluate this data and report to the board next year pursuant to the Board's policy.

Board President Newell thanked Ms. Reese for her report.

C. LCFF Local Indicators Report for School Year 2021-2022

Lindsay Reese informed the board that all schools in California must measure and report on key local indicators, which are based on five of the LCFF state priorities. The school uses the California Department of Education's self-reflection tool to determine if the performance standard was met or not met. The results will be uploaded to the CDE Dashboard Fall 2022. Ms. Reese then reviewed the following indicators met by the school:

- **Priority 1** – Focuses on ensuring that all students are assigned to appropriately credentialed teachers, that all students have access to their own instructional materials, and attend safe, clean and functional school facilities. The school had 3% misassignments for English Learners, which is considered very low and has already been corrected, 0% teacher misassignments, 100% of students have access to curriculum-aligned instructional materials, and facilities are in good condition. The school has met this priority.
- **Priority 2** – Ensuring progress is made in implementing state academic standards and providing professional development to teachers. The school has met this priority.
- **Priority 3** – Parent Engagement. The school is rated on a scale of 1-5 in 3 key areas: Building Relationships, Building Partnerships for Student Outcomes, and Seeking Input for Decision-making. The school has met the criteria for this priority.
- **Priority 6** – 100% of students reported that they felt safe at school and 95% reported that they felt connected to an adult at the school. This is a significant achievement in light of the fact that many of the students have had traumatic experiences during the pandemic and in their prior schooling experience. School staff strive to create an inclusive, collaborative, trauma-informed environment where all students feel like they can thrive. The school has met the criteria for this priority.
- **Priority 7** – Measures the school's progress in ensuring that all students have access to a broad course of study. Due to the nature of the independent study program, students are able to access the courses they need to graduate and offer support classes for students working to improve their English language development and students with exceptional needs. The school has met the criteria for priority 7.

Ms. Reese then asked the board for any comments on the LCFF Local Indicators Report.

Board Secretary Stanford praised the math scores, especially for the 9th graders.

D. School Survey Report

Lindsay Reese directed the board to the school survey report located in their board packet. Ms. Reese explained that each year the school conducts a climate survey that aligns with the school's LCAP goals. The school implemented a new survey tool that has helped to gain a more in depth understanding of how students, parents and staff feel about the school's climate. The new survey tool includes questions on the school's climate, connectedness and engagement, social emotional learning, academics, future goals, college and career, and civic engagement. Ms. Reese reported that 98 students, 14 parents and 34 staff members participated in the survey and highlighted the results of the survey. Ms. Reese then explained the data in these surveys are essential to the school leaders' instruction and climate goals and efforts towards continuous improvement.

Board President Newell thanked Ms. Reese for her report.

E. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2020, as filed

Guita Sharifi informed the board that the corporation's annual 990 federal tax return and the California return for 2020, which was provided to each board member, has been filed prior to the May 15, 2022, extension due date.

Board President Newell thanked Ms. Sharifi for her update.

F. Finance Update

Guita Sharifi directed the board to the Hanmi Bank Rotating Line of Credit (RLOC) financial update included in the board packet and reviewed the school's credit amount including the current interest rate of 4.5%, the November 3, 2022, expiration date, the current RLOC withdrawal amount of \$0 (zero dollars), and the RLOC covenants ratios as of May 23, 2022.

Board President Newell thanked Ms. Sharifi for her update.

G. Area Superintendent Performance Review (Evaluation Tool for school year 2022-2023), First Read

Jeff Martineau directed the board to the first read of the draft Area Superintendent evaluation tool for the 2022-2023 school year. Mr. Martineau explained this evaluation tool is for the board's consideration when evaluating the Area Superintendent and shall be a cooperative effort between the Board, Corporate Officers, and Area Superintendent. Mr. Martineau then reviewed the focused areas of performance and the changes from the current school year evaluation tool. He then requested input from the board and noted that this item will be placed as an action item on the September regular board meeting agenda with a recommendation for board approval.

Board President Newell thanked Mr. Martineau and asked when he would like to receive any comments from the board. Mr. Martineau asked the board to take their time but would like to have it approved by the August meeting.

V. Public Hearing

A. Open Public Hearing

Carol Stanford made a motion to open the public hearing.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Aye
Carol Stanford	Aye

B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year

Board President Newell announced the public hearing opened at 5:28 p.m.

Lindsay Reese directed the board to the Budget Overview for Parents (BOP) and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year. Ms. Reese explained the BOP includes information on the Local Control Funding Formula revenues, supplemental and concentration grants, and state funds. The BOP demonstrates to the public and parents that the school directed its funds in 2021-2022 towards increasing or improving service in meeting the needs of the school community, while also directing funding for its high needs students such as low income students, English Learners, and foster youth.

Ms. Reese then reviewed the projected revenue chart, which explains the projected revenue for the school by each fund source: LCFF funds with both supplemental and concentration grants, and local, state and federal funds. Ms. Reese discussed the estimated budgeted expenditures for the school and the corresponding actions and services in the LCAP.

Ms. Reese explained that when developing the 2022-23 LCAP, the school team reflected on the school's progress and community partner input on the school's 2021-2022 LCAP goals. Ms. Reese then shared the following school successes and needs identified during the reflection process:

Areas of Success:

- The Success Rate increase 0.5% to 84.4%.
- Math course completion increased +.74%.
- The graduation rate increased by 26.33% from the 2019-20 to the 2020-21 school year. The school year 2021-22 rate is still being calculated.

Areas of Need:

- Improved academic performance on state mandated tests.
- Improved credit completion rate.
- Improved English Learner reclassification rate.
- Improved academic performance for all subgroups as measured by course completion in ELA and Math.
- Improved attendance rates.

Ms. Reese then reviewed the school's proposed four LCAP goals for the 2022-2023 school year:

- Goal 1 – Increase Academic Progress: This is a focus goal for increasing academic progress for all students, especially our English Learners, low-income students and foster youth, who struggled during the previous year.
- Goal 2 – Students will gain skills for college and career readiness: This is a broad goal for helping students gain skills for college and career-readiness for all students, including low-income, English learners and foster youth students.
- Goal 3 – Increase Student Retention: This is a maintenance goal for student retention.
- Goal 4 – Increase Educational Partner Engagement: This is a maintenance goal for increasing engagement.

Ms. Reese directed the board to the allocation of funds to support these goals and then requested any input from the board or public on the school's BOP and LCAP plan for the 2022-2023 school year.

Board President Newell asked if there were any members of the public on the conference line who wish to offer a comment or if any written comments were submitted.

C.

Close Public Hearing

Hearing no comments from the public, Board President Newell requested a motion and closed the public hearing at 5:36 p.m.

Victoria Hancock made a motion to close the public hearing.
Carol Stanford seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol Stanford	Aye
Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Aye
Victoria Hancock	Aye

VI. Action Items

A. The Board will be asked to approve Carol Stanford to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023

Board President Newell recommended that the Board of Directors take action to reappoint Carol Stanford as a member of the Diego Plus Education Corporation Board of Directors for a term of July 1, 2022, through June 30, 2023.

Victoria Hancock made a motion to approve Carol Stanford to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023.
Jacqueline Reynoso seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Jacqueline Reynoso	Aye
Ruth Escarcega Newell	Aye
Carol Stanford	Abstain

B. The Board will be asked to approve Victoria Hancock to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023

Board President Newell recommended that the Board of Directors take action to reappoint Victoria Hancock as a member of the Diego Plus Education Corporation Board of Directors for a term of July 1, 2022, through June 30, 2023.

Carol Stanford made a motion to approve Victoria Hancock to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023.
Jacqueline Reynoso seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Abstain
Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Aye
Carol Stanford	Aye

C. The Board will be asked to approve Jacqueline R. Reynoso to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023

Board President Newell recommended that the Board of Directors take action to reappoint Jacqueline R. Reynoso as a member of the Diego Plus Education Corporation Board of Directors for a term of July 1, 2022, through June 30, 2023.

Carol Stanford made a motion to approve Jacqueline R. Reynoso to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso	Abstain
Ruth Escarcega Newell	Aye
Carol Stanford	Aye
Victoria Hancock	Aye

D. The Board will be asked to approve Ruth Escarcega Newell to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023

Board Secretary Stanford recommended that the Board of Directors take action to reappoint Ruth Escarcega Newell as a member of the Diego Plus Education Corporation Board of Directors for a term of July 1, 2022, through June 30, 2023.

Victoria Hancock made a motion to approve Ruth Escarcega Newell to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Jacqueline Reynoso	Aye
Carol Stanford	Aye
Ruth Escarcega Newell	Abstain

E. The Board will be asked to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others

Board President Newell requested a motion to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.

Victoria Hancock made a motion to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Aye
Carol Stanford	Aye

F. The Board will be asked to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times

Board President Newell requested a motion to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times.

Carol Stanford made a motion to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso	Aye
Victoria Hancock	Aye
Carol Stanford	Aye
Ruth Escarcega Newell	Aye

G. The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2022-2023, which drives the primary source of funding for the charter school

Guita Sharifi explained that LCFF funding is the primary source of the school's revenue and determines the funding for charter schools, which has two primary components: a base rate component that applies to all schools that depends exclusively on Average Daily Attendance (ADA) by grade span, and a supplemental and concentration component that depends on the percentage of school's English Learners, foster youth or low-income students. The LCFF calculation is the largest source of the school's unrestricted revenue and is essential to budget and LCAP development. Ms. Sharifi further explained the total LCFF revenue estimated to be received for the 2022-2023 school year, including the total supplemental and concentration funding. Ms. Sharifi recommended the board approve the LCFF for school year 2022-2023.

Victoria Hancock made a motion to approve the Local Control Funding Formula (LCFF) for school year 2022-2023, which drives the primary source of funding for the charter school.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Carol Stanford	Aye
Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Aye

H. The Board will be asked to approve the Education Protection Account (EPA) spending determinations

Guita Sharifi explained that the Education Protection Account (EPA) is a component of the LCFF funding that must be used only for instruction and be posted on the school's website every year. Ms. Sharifi discussed the total estimated EPA revenue to be received for the 2022-2023 school year. Ms. Sharifi recommended the board take action to approve the EPA spending determinations.

Carol Stanford made a motion to approve the Education Protection Account (EPA) spending determinations.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso	Aye
Carol Stanford	Aye
Ruth Escarcega Newell	Aye

Roll Call

Victoria Hancock Aye

I. The Board will be asked to approve the Budget for the 2022-2023 fiscal year

Guita Sharifi informed the board the school's budget is based on funding information from the May revision to the State's budget and will be adjusted in the future if there are changes to the budget when it is signed in June or in subsequent revisions during the summer.

Ms. Sharifi then explained the funding projections for next fiscal year, include a COLA of 6.56% to the LCFF funding rate compared to prior year. This is the highest COLA the school has seen since the inception of the LCFF funding formula. Ms. Sharifi further explained there is an additional \$2.1B included in the State's budget that will be allocated to the base rate of the LCFF formula and an \$8B for one-time discretionary grants. However, there is still no detail or clarity on how these additional funds and grants will be dispersed or the impact to the funding rate, therefore these funding amounts are not included in the school's original budget and will be added in future revisions.

Ms. Sharifi then discussed the school's projected ADA of 310 for school year 2022-2023, which is a decrease compared to the 2021-2022 school year and will cause a decrease in revenue for most ADA based funding sources.

Next, Ms. Sharifi reviewed the projected revenue for the school and explained the revenue amounts from LCFF sources, federal funds, and other state revenue, which include lottery funds, and she noted the school is not projecting local revenue.

Ms. Sharifi then reviewed the school's expenditures and discussed the reduction of salaries and benefits due to a reduction in teachers, certificated support and administrators, classified instruction and support and a small increase in classified technical spending as compared to the 2021-22 school year. Ms. Sharifi then reviewed the purchasing spending which shows a decrease in school supplies and equipment spending as compared to the 2021-2022 school year. Ms. Sharifi also reviewed the operating expenses which increased when compared to the current school year with an increase for training and professional services.

Ms. Sharifi informed the board the school is projecting a positive net position and ratio of reserves to expenditures. Ms. Sharifi then recommended the board approve the school budget for the 2022-23 fiscal year.

Board President Newell thanked Ms. Sharifi and asked for an update to be provided at the August meeting on the extra funds expected to be distributed by the state. Ms. Sharifi informed the board she will provide an update on all items that are ready at the August meeting.

Victoria Hancock made a motion to approve the Budget for the 2022-2023 fiscal year. Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso Aye
Victoria Hancock Aye
Carol Stanford Aye
Ruth Escarcega Newell Aye

J. The Board will be asked to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year

Lindsay Reese invited questions and suggestions from the board on the Local Control Accountability Plan (LCAP) for the 2022-2023 school year, which was shared during the public hearing. She then recommended the board approve the Budget Overview for Parents and the LCAP for the 2022-2023 school year.

Carol Stanford made a motion to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso Aye

Carol Stanford Aye

Victoria Hancock Aye

Ruth Escarcega Newell Aye

K. The Board will be asked to approve the school's Title I federal addendum for Schoolwide Program for the 2022-2023 fiscal year

Lindsay Reese informed the board the school is interested in applying for additional funds through the Every Student Succeeds Act, commonly known as Title I funds. Schools receive the funds based on the number of students who qualify for free and reduced lunch. The exact amount that the school will receive next year will depend on the amount allotted to the state in the next few months.

Ms. Reese explained that the Federal Addendum included in your board packet completes the template provided by the California Department of Education. The Addendum is the first step in the application process and describes the capacity in which the school must meet the federal requirements that accompanies the funding. These funds can be used to upgrade programs to support students with the greatest need, including intervention programs, small group instruction, English Learner support, tutoring, counseling, reading and math programs, technology, and parent engagement.

Ms. Reese then recommended the board approve the school's application for Title I funds for a schoolwide program, with final decision-making authority delegated to the Area Superintendent and Corporate Officers to submit the Federal Addendum to receive Title I funds for the 2022-2023 fiscal year.

Jacqueline Reynoso made a motion to approve the school's Title I federal addendum for Schoolwide Program for the 2022-2023 fiscal year.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ruth Escarcega Newell Aye

Victoria Hancock Aye

Carol Stanford Aye

Jacqueline Reynoso Aye

L. The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2022-2023 school year

Lindsay Reese explained the school will be requesting Title I, Part A, federal funds for a Schoolwide Program (SWP). Title I, Part A is a federal categorical program contained in the Consolidated Application (ConApp) and purpose is to ensure that all children have a fair and equal opportunity to obtain a high quality education and reach, at a minimum, proficiency on the state content standards and assessments. The intent

of this funding is to meet the educational needs of low-achieving students enrolled in the highest poverty schools. For each federal program entitlement, LEAs allocate funds for the program as indicated by the program requirements. For the 2022-23 school year, the school is requesting Title 1 Part A, Federal Funds. Ms. Reese recommended the board approve the ConApp process and submission of all reports required for the school for the 2022-23 school year.

Carol Stanford made a motion to approve the Consolidated Application process and submission for all reports required for the 2022-2023 school year.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Jacqueline Reynoso	Aye
Carol Stanford	Aye
Ruth Escarcega Newell	Aye

M. The Board will be asked to approve the personnel action report

Lindsay Reese directed the board to the April and May 2022 personnel action report located in their board packet. Ms. Reese noted that the school had no new hires, terminations, or reassignments for April and May 2022. Ms. Reese then asked the board to approve the personnel action report.

Victoria Hancock made a motion to approve the personnel action report.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso	Aye
Victoria Hancock	Aye
Carol Stanford	Aye
Ruth Escarcega Newell	Aye

N. The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2022-2023 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions

Guita Sharifi reminded the board of the current Hanmi Bank agreement that provides a line of credit at a lower interest rate compared to other financing mechanisms to support the school's finances only when necessary to maintain adequate cash flow. Ms. Sharifi then explained the school has the opportunity to renew the Revolving Line of Credit (RLOC) with Hanmi Bank for the 2022-2023 school year in the amount of \$750,000 with the current interest rate of 4.5%. Ms. Sharifi reminded the board the interest rate is calculated at the greater of (1) the prime rate plus 0.50%, or (2) 3.75%. Ms. Sharifi then recommended the board approve the Hanmi Bank RLOC.

Board President Newell asked when the renewal will take place. Ms. Sharifi informed the board the renewal will automatically happen in November.

Carol Stanford made a motion to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2022-2023 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
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Roll Call

Carol Stanford Aye
Jacqueline Reynoso Aye
Ruth Escarcega Newell Aye

O. The Board will be asked to approve obtaining a loan from LLAC during the 2022-2023 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest

Guita Sharifi explained to the board that the Lifelong Learning Administration Corp. (LLAC), the school's vendor for administrative and educational services, offers a short-term borrowing option to support the school when necessary for a maximum limit of \$1,000,000 at an interest rate of four percent (4%). Ms. Sharifi explained the amount is a maximum and the school may utilize it entirely, or not at all. Ms. Sharifi further emphasized this is an alternative financing option for the school to meet short-term cash flow needs only if needed for the 2022-2023 school year and as the last resort if there is not enough funding available from the Hanmi Bank RLOC to maintain adequate cash flow pursuant to a promissory note with interest rate. Ms. Sharifi then recommended the board approve the LLAC promissory note.

Victoria Hancock made a motion to approve obtaining a loan from LLAC during the 2022-2023 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Ruth Escarcega Newell Aye
Victoria Hancock Aye
Jacqueline Reynoso Aye

VII. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Board Secretary Stanford thanked everyone for their participation.

VIII. Closing Items

A. Next Regular Board Meeting Date: July 21, 2022, 5:00pm

B. Adjourn Meeting

Carol Stanford made a motion to adjourn the meeting.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Ruth Escarcega Newell Aye
Jacqueline Reynoso Aye
Carol Stanford Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:05 PM.

Respectfully Submitted,
Carol Stanford

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@dhcentralcharter.org.