

# Diego Hills Central Public Charter School

## Minutes

### Regular Board Meeting

Operated by Diego Plus Education Corporation, A California Non-Profit Public Benefit Corporation

---

#### Date and Time

Thursday February 9, 2023 at 4:00 PM

#### Location

##### Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_Y2JiMTJlMDUtNzExNi00OTl0LWI4MGEtN2FjZDFIZGQxMzcy%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=235a7fff-bcd3-411f-9e4e-33d354ccec29&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_Y2JiMTJlMDUtNzExNi00OTl0LWI4MGEtN2FjZDFIZGQxMzcy%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=235a7fff-bcd3-411f-9e4e-33d354ccec29&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

#### Or call in for audio only:

Conference Line (657) 207-0015 Code: 541 523 386#

---

#### MEETING LOGISTICS

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@dhcentralcharter.org](mailto:publiccomments@dhcentralcharter.org). The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

---

#### Directors Present

Carol Stanford (remote), Jacqueline Reynoso (remote), Ruth Escarcega Newell (remote), Susan Alderson (remote), Victoria Hancock (remote)

#### Directors Absent

None

---

#### I. Opening Items

A.

**Call the Meeting to Order**

Board President Newell read aloud the notices regarding meeting logistics and accommodations.

Ruth Escarcega Newell called a meeting of the board of directors of Diego Hills Central Public Charter School to order on Thursday Feb 9, 2023 at 4:00 PM.

**B. Roll Call and Establishment of Quorum**

**C. Pledge of Allegiance**

Board Member Alderson led the pledge of allegiance.

**D. Staff Introductions**

Jeff Brown, CEO  
Lindsay Reese, Area Superintendent  
Lisa Youngflesh, Principal  
Jeff Martineau, V.P. of Charter Relations  
Bill Thompson, Legal Counsel  
Michelle Lopez, Legal Counsel, LLAC

**E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361**

Jeff Martineau discussed Assembly Bill 361, signed by Governor Newsom on September 16, 2021, and explained that the law exempts the board from certain provisions of the Brown Act related to teleconference meetings during states of emergency, as long as the Board makes required findings as detailed in the law. Under AB 361, boards that would like to continue to meet remotely must determine by majority vote whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. Mr. Martineau directed the board members to the resolution located in their packet and recommended the board approve the Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Carol Stanford made a motion to adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Carol Stanford	Aye
Victoria Hancock	Aye
Ruth Escarcega Newell	Aye
Susan Alderson	Aye
Jacqueline Reynoso	Aye

**F. Approve Agenda for the February 9, 2023, Regular Public Meeting of the Board of Directors**

Victoria Hancock made a motion to approve Agenda for the February 9, 2023, Regular Public Meeting of the Board of Directors.

Susan Alderson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Carol Stanford	Aye
----------------	-----

**Roll Call**

Jacqueline Reynoso Aye  
Victoria Hancock Aye  
Susan Alderson Aye  
Ruth Escarcega Newell Aye

**G. Approve Minutes of the December 8, 2022, Regular Public Meeting of the Board of Directors**

Carol Stanford made a motion to approve the minutes from Regular Board Meeting on 12-08-22.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Carol Stanford Aye  
Susan Alderson Aye  
Victoria Hancock Aye  
Ruth Escarcega Newell Aye  
Jacqueline Reynoso Aye

**H. Approve Minutes of the January 5, 2023, Regular Public Meeting of the Board of Directors**

Susan Alderson made a motion to approve the minutes from Regular Board Meeting on 01-05-23.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Victoria Hancock Aye  
Carol Stanford Aye  
Susan Alderson Aye  
Jacqueline Reynoso Aye  
Ruth Escarcega Newell Aye

**II. Consent Agenda**

**A. Consent Agenda Items**

1. The Board will be asked to approve the Board Member Travel Reimbursement Policy
2. The Board will be asked to approve the School Accountability Report Card

Board President Newell announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Newell asked for a motion to approve the consent agenda items.

Susan Alderson made a motion to approve the consent agenda items.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ruth Escarcega Newell Aye  
Jacqueline Reynoso Aye  
Susan Alderson Aye  
Carol Stanford Aye  
Victoria Hancock Aye

### III. Public Comment

#### A. Public Comment

Board President Newell read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line or by clicking the weblink listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Newell asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

### IV. Action Items

#### A. The Board will be asked to approve the Personnel Action Report

Lindsay Reese directed the board to the December 2022 personnel action report located in their board packet. Ms. Reese noted that the school had one Teacher new hire and no terminations/resignations or reassignments for December 2022. Ms. Reese then recommended the board approve the personnel action report. Carol Stanford made a motion to approve the Personnel Action Report. Victoria Hancock seconded the motion. The board **VOTED** to approve the motion.

##### Roll Call

Susan Alderson	Aye
Victoria Hancock	Aye
Carol Stanford	Aye
Jacqueline Reynoso	Aye
Ruth Escarcega Newell	Aye

### V. Additional Corporate Officers and Board Members' Observations and Comments

#### A. Observations and Comments

Jeff Brown thanked Ms. Reese for her personnel action report. Mr. Brown shared that he is looking forward to meeting with the board in-person.

Board Member Alderson reminded staff that she had requested the complete results from a recent poll that was presented to the board at a previous meeting. Board President Newell requested staff to follow up with Ms. Alderson's request. Ms. Reese informed the board that she would follow up.

### VI. Closing Items

#### A. Next Regular Board Meeting Date: March 9, 2023, 4:00pm

#### B.

### Adjourn Meeting

Jacqueline Reynoso made a motion to adjourn the meeting.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Jacqueline Reynoso Aye

Victoria Hancock Aye

Ruth Escarcega Newell Aye

Carol Stanford Aye

Susan Alderson Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:13 PM.

Respectfully Submitted,  
Carol Stanford

---

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@dhcentralcharter.org](mailto:publiccomments@dhcentralcharter.org).