

APPROVED

Diego Hills Central Public Charter School

Minutes

Regular Board Meeting

Operated by Diego Plus Education Corporation, A California Non-Profit Public Benefit Corporation

Date and Time

Monday June 5, 2023 at 3:30 PM

Location

Meeting Location: 4348 54th Street, San Diego, CA 92115

Or Join Using the Meeting Link:

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_MGVmMDcxZTQtZmE4YS00YzI3LTg4MDAtMzA1NWU2ZmUzYzk2%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=5ca305d8-0921-4755-b846-dc23e8d7ea8a&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or Call in for audio only:

Conference Line (657) 207-0015 Code: 399 281 707#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@dhcentralcharter.org. The public may also provide comments during the “Public Comment” section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the “Accommodations” notice below.

Directors Present

Carol Stanford, Jacqueline Reynoso, Ruth Escarcega Newell, Susan Alderson, Victoria Hancock

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Newell read aloud the notices regarding meeting logistics and accommodations.

Ruth Escarcega Newell called a meeting of the board of directors of Diego Hills Central Public Charter School to order on Monday Jun 5, 2023 at 3:30 PM.

B. Roll Call and Establishment of Quorum

Board President Newell introduced Vanessa Mendoza, who performed a roll call of the learning center location that joined the meeting via a two-way teleconference line.

C. Pledge of Allegiance

Board Secretary Stanford led the pledge of allegiance.

D. Staff Introductions

Jeff Brown, CEO

Jeri Vincent, Corporate Secretary

Lindsay Reese, Area Superintendent

Jeff Martineau, V.P. of Charter Relations

Lisa Youngflesh, Principal

Tammy Friedeck, Assistant, Principal

Joy Taylor, Director of State and Federal Programs

Kevin Ogden, Charter Liaison

Bill Thompson, Legal Counsel

Claudio Wohl, VP of Finance, LLAC

Michelle Lopez, Legal Counsel, LLAC

Kimberley Souza, Senior Director of Technology Services, LLAC

E. Approve Agenda for the June 5, 2023, Regular Public Meeting of the Board of Directors

Victoria Hancock made a motion to approve Agenda for the June 5, 2023, Regular Public Meeting of the Board of Directors.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso Aye
Susan Alderson Aye
Victoria Hancock Aye
Carol Stanford Aye
Ruth Escarcega Newell Aye

F. Approve Minutes of the April 20, 2023, Regular Public Meeting of the Board of Directors

Susan Alderson made a motion to approve the minutes from Regular Board Meeting on 04-20-23.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Susan Alderson Aye
Ruth Escarcega Newell Aye
Jacqueline Reynoso Aye
Victoria Hancock Aye
Carol Stanford Aye

II. Consent Agenda

A. Consent Agenda Items

1. The Board will be asked to approve the revised Education for Homeless Children and Youth Policy
2. The Board will be asked to accept the Uniform Complaints Report for the 2022-2023 school year: 0 Complaints Received

Board President Newell announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Newell asked for a motion to approve the consent agenda items.

Carol Stanford made a motion to approve the consent agenda items.

Susan Alderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso Aye
Victoria Hancock Aye
Ruth Escarcega Newell Aye
Carol Stanford Aye
Susan Alderson Aye

III. Public Comment

A.

Public Comment

Board President Newell read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Newell asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A. Principal Update

Tammy Friedrich introduced a student and her teacher. The student shared her story with the board and the success she found at Diego Hills. She also shared her future plans, including applying to college.

Lisa Youngflesh updated the board on the following areas:

- Community Partnerships: new partnership with the non-profit organization Community Wrap, a group of individuals who share their life experiences with students to help students find better paths for themselves.
- State testing has concluded. The school tested 96% of students in CAASPP, 92% in CAST, and 95% of English Learner students have tested in the ELPAC, since March.
- Community Events: On March 31, the school co-hosted a First 5 San Diego Partnership Carnival for H.O.P.E. families to enjoy fun activities and learn about local community resources.

Ms. Youngflesh then shared the success story of a current student, including her experience on the recent college tour. She shared that the student's favorite college was UC Santa Cruz and that this field trip changed her perspective about attending college.

Board Secretary Stanford thanked the staff for bringing in a student to share with the board.

The board discussed various resources available to students and the importance of students having access to all available support.

B. Area Superintendent Update

Lindsay Reese greeted the board and discussed the board metrics document. She explained how it breaks down performance measures into five areas: ADA, Enrollment, Overall Credit Completion, Core Credit Completion, and 1-year graduation cohort rate. Ms. Reese explained this data has been updated to include Learning Periods 9 and 10 and then explained each of the 5 performance measure areas.

Ms. Reese then introduced Bill Thompson, who provided the board with an update on the Parent-Student Handbook revisions. Mr. Thompson reviewed the progress of the 2023-2024 handbook and informed the board the revised handbook will be presented to the board during the August 28 board meeting for the board's review and consideration of approval.

Ms. Reese reminded the board of the school's upcoming graduation ceremony scheduled for June 8 at 6pm located at the Balboa Park Spreckels Organ Pavilion.

Board President Newell thanked Ms. Reese for her update.

C. Finance Update

Claudio Wohl directed the board to the financial update report for the Hanmi Bank Rotating Line of Credit (RLOC) and LLAC promissory note updates as of April 30, 2023. Mr. Wohl reviewed the Hanmi RLOC current interest rate of 8.75%, which represents an increase from the previous RLOC of 8.50%, the expiration date, the current RLOC withdrawal amount, and the RLOC covenants ratios. Mr. Wohl then reviewed the LLAC promissory loan balance, cumulative borrowing, available balance, and current interest rate of 4%.

Board President Newell thanked Mr. Wohl for his update.

D. Report on Mathematics Placement Results

Lindsay Reese explained that the California Mathematics Placement Act of 2015 required the board to adopt "a fair, objective, and transparent mathematics placement policy" before the beginning of the 2016 school year. The policy was adopted prior to the school's initial operating school year with minor revisions approved to the policy in 2020. The policy addresses students entering ninth grade and includes several required elements to ensure equity in student achievement, including multiple objective academic achievement measures, annual examination of pupil placement to ensure students are not held back in a disproportionate manner, providing an annual report to the governing board, and posting the policy on the school's website.

For the 2022-23 school year, the math placement for 9th graders fell into three categories:

- 3.1% of 9th grade math students placed in remedial math courses
- 89.2% of 9th grade math students placed in Algebra 1 (grade level course)
- 7.7% of 9th grade math students placed in Geometry or Algebra II (above grade level course)

Ms. Reese then reported, the school is pleased to report that 92.3% of 9th grade student are at or above grade-level in math and that all 9th grade students who took math progressed

in their courses, and none were held back. Ms. Reese informed the board the school staff will continue to evaluate this data and report to the board next year pursuant to the Board's policy.

Board President Newell thanked Ms. Reese for her presentation.

E. LCFF Local Indicators Report

Joy Taylor informed the board that all schools in California must measure and report on key local indicators, which are based on five of the LCFF state priorities. The school uses the California Department of Education's self-reflection tool to determine if the performance standard was met or not met. Ms. Taylor then reviewed the following indicators met by the school:

- **Priority 1** – Focuses on ensuring that all students are assigned to appropriately credentialed teachers, that all students have access to their own instructional materials, and attend safe, clean and functional school facilities. The school had 0 misassignments and 0 teacher vacancies.
- **Priority 2** – Ensuring progress is made in implementing state academic standards. The school has improved the development of their curriculum framework in mathematics courses, CTE courses, health and visual and performing arts courses, and history courses. The school met this priority.
- **Priority 3** – Parent Engagement: The school engages its educational partners during the quarterly PAC and ELAC meetings, annual surveys, and parent-teacher conferences where feedback is garnished, local data is shared, and input is requested. The school also provided regular communication in the form of L4L Connect Posts, phone calls, emails, text messages, Data and Design and home visits. The school will increase the communication for next school to increase the educational partners engagement. The school met this priority.
- **Priority 6** – School Climate: The state mandates the school survey students about their sense of safety and connectedness. The survey confirmed the students feel safe and connected to the school. The school met this priority.
- **Priority 7** – Measures the school's progress in ensuring that all students have access to a broad course of study. School data confirms students have to access to standards-aligned core and elective curriculum and all students who are English Learners, low income, and special needs have access to all of the courses required for a broad course of study as defined in state law. The school met this priority.

Ms. Taylor then asked the board for any comments on the LCFF Local Indicators Report. Board President Newell thanked Ms. Taylor for her report.

F. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2021, as filed

Claudio Wohl informed the board that the corporation's annual 990 federal tax return and the California return for 2021, which was provided to each board member, was filed timely.

Board President Newell thanked Mr. Wohl for the update.

G. Legislative Update

Bill Thompson provided updates to the board of directors on the Governor's May revised budget, proposed legislation, and the ongoing efforts of the LLAC External Affairs division.

Board President Newell thanked Mr. Thompson for his update.

H. CDE Notification of 2022 Annual Determination Pursuant to the Individuals with Disabilities Education Act and Selection for 2023 Special Education Monitoring Activities

Heather Stuve explained that the California Department of Education (CDE) is required to make an annual determination on the performance and compliance data of each local educational agency (LEA) through the Performance Indicator Review process. Ms. Stuve then explained the CDE reviews LEA compliance, disproportionality, and performance data related to the implementation of IDEA requirements. As a result, every LEA receives one of four possible annual determinations, as follows: Meets Requirements, Needs Assistance, Needs Intervention, or Needs Substantial Intervention. Ms. Stuve informed the board that the school received a Needs Assistance, Targeted Level 2 for Disproportionality in meeting the requirements of IDEA, Part B, for the 2021-2022 school year. The school will be monitored by the CDE in the 2023 Monitoring Year. Ms. Stuve then discussed how the school will be monitoring and addressing these areas.

Finally, Ms. Stuve asked the board if they had any questions.

Board President Newell thanked Ms. Stuve for her presentation.

Lindsay Reese discussed the IEP process. She explained that many students come to Diego Hills Central with an IEP, and that staff review every IEP and make any necessary modifications. Ms. Stuve informed the board they are over the CDE threshold by a fraction of a point. Ms. Reese assured the board they would continue to monitor their policy and procedures.

I. 2023-2024 Board Meeting Dates

Board President Newell directed the board to the draft 2023-2024 regular board meeting calendar located in their board packet and requested the board to review the meeting dates and times.

V. Public Hearing

A. Open Public Hearing

Carol Stanford made a motion to open the public hearing.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford	Aye
Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Aye
Susan Alderson	Aye
Victoria Hancock	Aye

B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents and the Local Control Accountability Plan (LCAP), including the specific actions and expenditures proposed to be included in the school's LCAP, with Comprehensive Support and Improvement Plan for the 2023-2024 school year

Board President Newell announced the public hearing opened at 4:15 p.m.

Joy Taylor provided a presentation on the Budget Overview for Parents (BOP) and the Local Control Accountability Plan (LCAP) with the Comprehensive Support and Improvement Plan for the 2023-2024 school year.

Ms. Taylor explained the BOP includes information on the Local Control Funding Formula revenues, supplemental and concentration grants, and state funds. The BOP demonstrates to the public and parents that the school directed its funds in 2022-2023 towards increasing or improving services in meeting the needs of the school community, while also directing funding for its high-needs students, such as low-income students, English Learners, foster youth and homeless students.

Ms. Taylor then reviewed the projected revenue for the school by each fund source: LCFF funds with both supplemental and concentration grants, and local, state and federal funds. Ms. Taylor discussed the estimated budgeted expenditures for the school and the corresponding actions and services in the LCAP.

Ms. Taylor reviewed the schools' success rate, retention rate, attendance, credit completion, and suspension rate. She then discussed the identified needs of the school, as well as the 5-year cohort graduation rate.

Additionally, Ms. Taylor summarized the LCAP goals, actions, proposed expenditures, and increased budget for tutoring services.

Next, Ms. Taylor reviewed the school's proposed four LCAP goals for the 2023-2024 school year:

- Goal 1 – Increase Academic Progress: Actions will include support for English language learners, academic interventions, tutoring, counseling, student activities, and professional developments geared towards English learners.
- Goal 2 – Students Will Gain Skills for College and Career Readiness: Actions will include providing college and career opportunities for high-needs students through dual enrollment and CTE opportunities, professional developments, and providing technology students and support for standards-based curriculum and instruction.
- Goal 3 – Increase Student Retention: The school will utilize funds to pay for student retention personnel and incentive programs, social- emotional, trauma support services and materials, transportation, and to provide access to nutrition for our high-needs students.
- Goal 4 – Increase Educational Partner Engagement: The school’s community liaison to organize meaningful school activities, provide translation and other contracted outreach services, and by holding educational partner events that promote engagement with the school.

Ms. Taylor then requested input from the board and public on the school’s BOP and LCAP plan for the 2023-2024 school year.

Board President Newell asked if there were any additional comments or questions from the board or the public.

C. Close Public Hearing

Hearing no comments, Board President Newell requested a motion to close the public hearing.

Victoria Hancock made a motion to close the public hearing.

Susan Alderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso	Aye
Carol Stanford	Aye
Ruth Escarcega Newell	Aye
Susan Alderson	Aye
Victoria Hancock	Aye

Board President Newell announced the public hearing closed at 4:27 p.m.

VI. Action Items

A. The Board will be asked to approve Carol Stanford to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024

Board President Newell recommended that the Board of Directors take action to reappoint Carol Stanford as a member of the Diego Plus Education Corporation Board of Directors for the term of July 1, 2023 through June 30, 2024.

Jacqueline Reynoso made a motion to approve Carol Stanford to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024.

Susan Alderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Jacqueline Reynoso	Aye
Susan Alderson	Aye
Carol Stanford	Abstain
Ruth Escarcega Newell	Aye

B. The Board will be asked to approve Victoria Hancock to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024

Board President Newell recommended that the Board of Directors take action to reappoint Victoria Hancock as a member of the Diego Plus Education Corporation Board of Directors for the term of July 1, 2023 through June 30, 2024.

Carol Stanford made a motion to approve Victoria Hancock to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso	Aye
Victoria Hancock	Abstain
Susan Alderson	Aye
Ruth Escarcega Newell	Aye
Carol Stanford	Aye

C. The Board will be asked to approve Jacqueline R. Reynoso to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024

Board President Newell recommended that the Board of Directors take action to reappoint Jacqueline R. Reynoso as a member of the Diego Plus Education Corporation Board of Directors for the term of July 1, 2023 through June 30, 2024.

Victoria Hancock made a motion to approve Jacqueline R. Reynoso to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024.

Susan Alderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ruth Escarcega Newell	Aye
Victoria Hancock	Aye
Jacqueline Reynoso	Abstain
Susan Alderson	Aye
Carol Stanford	Aye

D.

The Board will be asked to approve Susan L. Alderson to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024

Board President Newell recommended that the Board of Directors take action to reappoint Susan L. Alderson as a member of the Diego Plus Education Corporation Board of Directors for the term of July 1, 2023 through June 30, 2024.

Carol Stanford made a motion to approve Susan L. Alderson to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ruth Escarcega Newell	Aye
Susan Alderson	Abstain
Victoria Hancock	Aye
Jacqueline Reynoso	Aye
Carol Stanford	Aye

E. The Board will be asked to approve Ruth Escarcega Newell to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024

Board Secretary Stanford recommended that the Board of Directors take action to reappoint Ruth Newell as a member of the Diego Plus Education Corporation Board of Directors for the term of July 1, 2023 through June 30, 2024.

Victoria Hancock made a motion to approve Ruth Escarcega Newell to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ruth Escarcega Newell	Abstain
Victoria Hancock	Aye
Jacqueline Reynoso	Aye
Carol Stanford	Aye
Susan Alderson	Aye

F. The Board will be asked to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others

Board President Newell requested a motion to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.

Jacqueline Reynoso made a motion to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter

into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye

Ruth Escarcega Newell Aye

Susan Alderson Aye

Victoria Hancock Aye

Jacqueline Reynoso Aye

G. The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times

Board President Newell requested a motion to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times.

Carol Stanford made a motion to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times.

Susan Alderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso Aye

Carol Stanford Aye

Victoria Hancock Aye

Ruth Escarcega Newell Aye

Susan Alderson Aye

H. The Board will be asked to approve the revised Charter School Accounting Manual

Claudio Wohl directed the board to the summary page overview of the recommended changes to the Charter School Accounting Manual included in the board packet, and reviewed the following recommended revisions:

- Page 80: Adding passports for students as a covered expenditure.
- Pages 82 & 83: Establishing the Provision of Used Chromebooks to Graduating Seniors for \$1.00. Senior Director of Technology Services, Kimberly Souza, provided additional details on the process of this policy.
- Page 113: Adding the schools Capitalization Threshold

Mr. Wohl then recommended the board approve the revised Charter School Accounting Manual.

Carol Stanford asked how long the Chromebooks typically last. Mr. Wohl informed the board that Chromebooks do not last very long, and two years is a reasonable amount of

time to replace them. Ms. Reese discussed the bridge this policy provides for students who need them beyond high school.

The board discussed with Ms. Reese the cost of passports and the time it currently takes to obtain one.

Board Member Alderson asked for additional information about the Capitalization Threshold. Mr. Wohl discussed the policy and limit requirements with the board.

Board President Newell thanked Mr. Wohl and requested a motion.

Jacqueline Reynoso made a motion to approve the revised Charter School Accounting Manual.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Aye
Victoria Hancock	Aye
Susan Alderson	Aye
Carol Stanford	Aye

I. The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2023-2024, which drives the primary source of funding for the charter school

Claudio Wohl explained that LCFF funding is the primary source of the school's revenue and determines the funding for charter schools, which has two primary components: a base rate component that applies to all schools that depends exclusively on Average Daily Attendance (ADA) by grade span, and a supplemental and concentration component that depends on the percentage of the school's English Learners, foster youth and low-income students. The LCFF calculation is the largest source of the school's unrestricted revenue and is essential to budget and LCAP development. Mr. Wohl further explained the total LCFF revenue estimated to be received for the 2023-2024 school year, including the total supplemental and concentration funding. Mr. Wohl recommended the board approve the LCFF for the school year 2023-2024.

Board President Newell thanked Mr. Wohl and requested a motion.

Carol Stanford made a motion to approve the Local Control Funding Formula (LCFF) for school year 2023-2024, which drives the primary source of funding for the charter school.

Susan Alderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford	Aye
Victoria Hancock	Aye
Susan Alderson	Aye

Roll Call

Ruth Escarcega Newell Aye
Jacqueline Reynoso Aye

J. The Board will be asked to approve the Education Protection Account (EPA) spending determinations

Claudio Wohl explained that the Education Protection Account (EPA) is a component of the LCFF funding that must be used only for instruction and be posted on the school's website every year. Mr. Wohl discussed the total estimated EPA revenue to be received by the school for the 2023-2024 school year. Mr. Wohl recommended the board take action to approve the EPA spending determinations.

Board President Newell thanked Mr. Wohl and requested a motion.

Victoria Hancock made a motion to approve the Education Protection Account (EPA) spending determinations.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso Aye
Susan Alderson Aye
Victoria Hancock Aye
Carol Stanford Aye
Ruth Escarcega Newell Aye

K. The Board will be asked to approve the Budget for the 2023-2024 fiscal year

Claudio Wohl informed the board the school's budget is based on funding information from the May revision to the state's budget and will be adjusted in the future if there are changes to the budget when it is signed in June or in subsequent revisions during the summer.

Mr. Wohl then explained the funding projections for next fiscal year, including a COLA of 8.22% to the LCFF funding rate compared to the prior year. Mr. Wohl further explained the May revision includes additional funding for Proposition 28 for Arts and Music Education funding and additional funds to close the opportunity gap through the equity multiplier that would be available through the LCFF funding. However, since there is no detail or clarity on how these additional funds and grants will be dispersed or the impact to the funding rate, these funding amounts are not included in the school's original budget and will be added in future revisions. In addition, the May revision also impacted the current year end projections as it proposed a funding reduction of the Arts, Music and Instructional materials block grant (AMIM) and the Learning Recovery Emergency (LRE) Block grant in 22-23 to cover part of the cost of COLA for 23-24. This reduction is included in current budget report.

Mr. Wohl then discussed the school's projected ADA of 330 for the school year 2023-2024, which is a small increase compared to the 2022-2023 school year.

Next, Mr. Wohl reviewed the projected revenue for the school and explained the revenue amounts from LCFF sources, federal funds, and other state revenue, which include lottery funds, and she noted the school is not projecting local revenue.

Mr. Wohl then reviewed the school's expenditures and discussed the reduction of salaries and benefits and purchase spending as compared to the 2022-2023 school year. Mr. Wohl also reviewed the operating expenses which remain at similar levels compared to the current school year.

Mr. Wohl informed the board the school is projecting a positive net position and ratio of reserves to expenditures. Mr. Wohl then recommended the board approve the school budget for the 2023-2024 fiscal year.

Board Member Alderson asked for additional information regarding the change in "other state revenue". Board Member Reynoso suggested the difference is from one-time funding the school received last year. Mr. Wohl discussed the various metrics that impact the grants.

Board President Newell thanked Mr. Wohl and requested a motion.

Carol Stanford made a motion to approve the Budget for the 2023-2024 fiscal year.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Susan Alderson	Aye
Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Aye
Carol Stanford	Aye

L. The Board will be asked to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) with Comprehensive Support and Improvement Plan for the 2023-2024 school year

Lindsay Reese invited questions and suggestions from the board on the Local Control Accountability Plan (LCAP) for the 2023-2024 school year, which was shared during the public hearing. She then recommended the board approve the Budget Overview for Parents and the LCAP with Comprehensive Support and Improvement Plan for the 2023-2024 school year.

Board President Newell thanked Ms. Reese and asked for a motion.

Carol Stanford made a motion to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) with Comprehensive Support and Improvement Plan for the 2023-2024 school year.

Victoria Hancock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Susan Alderson Aye
Jacqueline Reynoso Aye
Carol Stanford Aye
Victoria Hancock Aye
Ruth Escarcega Newell Aye

M. The Board will be asked to approve the school’s LCAP federal addendum, updated for comprehensive support and improvement status for the 2023-2024 school year

Lindsay Reese explained the school receives additional funds through the Every Student Succeeds Act, commonly known as Title I funds. The school receives the funds based on the number of students who qualify for free and reduced lunch; the exact amount that the school will receive next year will depend on the amount allotted to the state in the next few months. The federal addendum has been updated to include the school’s Comprehensive Support and Improvement (CSI) status for the 2023-2024 school year. Ms. Reese reminded the board the CSI Plan is included in the LCAP as presented during the public hearing section of the board meeting. Ms. Reese recommended the board approve the school’s LCAP federal addendum, updated for CSI status for the 2023-2024 school year.

Board President Newell thanked Ms. Reese and asked for a motion.

Susan Alderson made a motion to approve the school’s LCAP federal addendum, updated for comprehensive support and improvement status for the 2023-2024 school year.

Carol Stanford seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Jacqueline Reynoso Aye
Carol Stanford Aye
Ruth Escarcega Newell Aye
Susan Alderson Aye

N. The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2023-2024 school year

Lindsay Reese explained the school will be requesting Title I, Part A, and its purpose is to ensure that all children have a fair and equal opportunity to obtain a high quality education and reach, at a minimum, proficiency on the state content standards and assessments. The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding. The federal addendum describes how the school will use federal funds to supplement and enhance local priorities and initiatives funded with state funds as reflected in the school’s LCAP. It also addresses

how funds might be used to support our efforts to improve the 4-5 year cohort graduation rate as described in Comprehensive Support and Improvement Action Plan.

Ms. Reese recommended the board approve the ConApp process and submission of all reports required for the school for the 2023-2024 school year.

Board President Newell thanked Ms. Reese and requested a motion.

Victoria Hancock made a motion to approve the Consolidated Application process and submission for all reports required for the 2023-2024 school year.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Susan Alderson	Aye
Jacqueline Reynoso	Aye
Ruth Escarcega Newell	Aye
Carol Stanford	Aye
Victoria Hancock	Aye

O. The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2023-2024 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions

Claudio Wohl reminded the board of the current Hanmi Bank agreement that provides a line of credit at a lower interest rate compared to other financing mechanisms to support the school's finances only when necessary to maintain adequate cash flow. Mr. Wohl then explained the school has the opportunity to renew the Revolving Line of Credit (RLOC) with Hanmi Bank for the 2023-2024 school year in the amount of \$750,000 with the current interest rate of 8.75%. Mr. Wohl reminded the board the interest rate is calculated at the greater of: (1) the prime rate plus 0.50%, or (2) 3.75%. Mr. Wohl then recommended the board approve the Hanmi Bank RLOC.

Board Member Reynoso acknowledged the importance of the school's long-term relationship with Hanmi bank and expressed her interest in ensuring that the finance team compares rates.

Board President Newell thanked Mr. Wohl and requested a motion.

Carol Stanford made a motion to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2023-2024 school year, not to exceed \$750,000, and as needed, to maintain adequate cash flow pursuant to the RLOC provisions.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ruth Escarcega Newell	Aye
Carol Stanford	Aye
Victoria Hancock	Aye
Susan Alderson	Aye

Roll Call

Jacqueline Reynoso Aye

P. The Board will be asked to approve obtaining a loan from LLAC during the 2023-2024 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest

Claudio Wohl explained to the board that the Lifelong Learning Administration Corp. (LLAC), the school's vendor for administrative and educational services, offers a short-term borrowing option to support the school when necessary for a maximum limit of \$1,000,000 at an interest rate of six percent (6%) and the note includes the lender's option to adjust the rate once during the fiscal year based on market rate changes. Mr. Wohl explained the amount is a maximum and the school may utilize it entirely, or not at all. Mr. Wohl further emphasized this is an alternative financing option for the school to meet short-term cash flow needs only if needed for the 2023-2024 school year. Mr. Wohl then recommended the board approve the LLAC promissory note.

Board President Newell thanked Mr. Wohl and requested a motion.

Victoria Hancock made a motion to approve obtaining a loan from LLAC during the 2023-2024 fiscal year, not to exceed \$1,000,000, and as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest.

Susan Alderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye

Jacqueline Reynoso Aye

Carol Stanford Aye

Susan Alderson Aye

Ruth Escarcega Newell Aye

Q. The Board will be asked to approve the updated signers for all bank accounts

Board President Newell recommended the board remove Lindsay Reese as an authorized bank signer and re-confirm Jeff Brown, Jeri Vincent, Jeff Martineau and add Shellie Hanes as the school's authorized bank account signers.

Carol Stanford made a motion to approve the updated signers for all bank accounts.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye

Carol Stanford Aye

Jacqueline Reynoso Aye

Susan Alderson Aye

Ruth Escarcega Newell Aye

R. The Board will be asked to approve the personnel action report

Lindsay Reese directed the board to the May-June 2023 personnel action report located in their board packet. Ms. Reese noted that the school had no new hires, no terminations, no resignations, and no reassignments. Ms. Reese then recommended the board approve the personnel action report.

Board President Newell thanked Ms. Reese and requested a motion.

Jacqueline Reynoso made a motion to approve the personnel action report.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford	Aye
Ruth Escarcega Newell	Aye
Jacqueline Reynoso	Aye
Susan Alderson	Aye
Victoria Hancock	Aye

VII. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Jeff Brown acknowledged the challenges of the prior year and shared his appreciation for the staff and their commitment. He praised the finance team, the legislative team, the travel department, and everyone involved in the school. Lastly, he thanked the board for continuing their support for another year.

Jeri Vincent thanked the board for accepting another year supporting the students and school.

VIII. Closed Session

A. Adjourn open public Board meeting to go into closed session

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Government Code section 54956.9(d)(1).) Name of Case: Grossmont Union High School District vs. Julian Union School District, San Diego County Case Number: 37-2015-00033720-CU-WM-CTL

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).)

Carol Stanford made a motion to adjourn open public Board meeting to go into closed session.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock	Aye
Susan Alderson	Aye
Ruth Escarcega Newell	Aye

Roll Call

Carol Stanford Aye
Jacqueline Reynoso Aye

B. Adjourn closed session and reconvene to open Board meeting

Jacqueline Reynoso made a motion to adjourn closed session and reconvene to open Board meeting.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Jacqueline Reynoso Aye
Ruth Escarcega Newell Aye
Carol Stanford Aye
Susan Alderson Aye

C. Report of action taken or recommendations made in closed session, if any

Board President Newell stated no action was taken in closed session for:

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Government Code section 54956.9(d)(1).) Name of Case: Grossmont Union High School District vs. Julian Union School District, San Diego County Case Number: 37-2015-00033720-CU-WM-CTL

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).)

IX. Closing Items

A. Next Regular Board Meeting Date: August 28, 4:00pm

B. Adjourn Meeting

Carol Stanford made a motion to adjourn the meeting.

Susan Alderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Susan Alderson Aye
Ruth Escarcega Newell Aye
Victoria Hancock Aye
Carol Stanford Aye
Jacqueline Reynoso Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:29 PM.

Respectfully Submitted,
Carol Stanford

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@dhcentralcharter.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.