

APPROVED

Diego Hills Central Public Charter School

Minutes

Regular Board Meeting

Operated by Diego Plus Education Corporation, A California Non-Profit Public Benefit Corporation

Date and Time

Monday October 16, 2023 at 4:00 PM

Location

Meeting Location: 4348 54th Street, San Diego, CA 92115

Satellite Location: 1325 South Stagecoach Lane, Fallbrook, CA 92028

Or Join Using the Meeting Link:

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2Fmeetup-join%2F19%3Ameeting_MmE0YWE2Y2YtNmU5YS00NzVkLWlxYmQtN2VmZjRjNWNkYWVj%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=cbf1e838-d648-4e73-be3a-eb89c2083399&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or Call in for audio only:

Conference Line (657) 207-0015 Code: 580 385 343#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@dhcentralcharter.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present

Carol Stanford, Jacqueline Reynoso, Ruth Escarcega Newell, Susan Alderson (remote), Victoria Hancock

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Newell read aloud the notices regarding meeting logistics and accommodations.

Ruth Escarcega Newell called a meeting of the board of directors of Diego Hills Central Public Charter School to order on Monday Oct 16, 2023 at 4:00 PM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Secretary Stanford led the pledge of allegiance.

D. Staff Introductions

Jeff Brown, CEO

Darin Bower, COO

Shellie Hanes, Superintendent

Lindsay Reese, Area Superintendent

Jeff Martineau, V.P. of Charter Relations

Lisa Youngflesh, Principal

Kevin Ogden, Charter Liaison

Bill Thompson, Legal Counsel

Guita Sharifi, CFO, LLAC

Michelle Lopez, Legal Counsel, LLAC

E. Approve Agenda for the October 16, 2023, Regular Public Meeting of the Board of Directors

Carol Stanford made a motion to approve Agenda for the October 16, 2023, Regular Public Meeting of the Board of Directors.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye

Roll Call

Jacqueline Reynoso Aye
Susan Alderson Aye
Ruth Escarcega Newell Aye
Victoria Hancock Aye

F. Approve Minutes of the August 28, 2023, Regular Public Meeting of the Board of Directors

Susan Alderson made a motion to approve the minutes from Regular Board Meeting on 08-28-23.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jacqueline Reynoso Aye
Susan Alderson Aye
Ruth Escarcega Newell Aye
Victoria Hancock Aye
Carol Stanford Aye

II. Consent Agenda

A. Consent Agenda Items

1. The Board will be asked to approve the disposal of discontinued/obsolete technology equipment.

Board President Newell announced the consent agenda item and asked if any member would like to discuss this agenda item. Hearing none, Board President Newell asked for a motion to approve the consent agenda item.

Victoria Hancock made a motion to approve the consent agenda items.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Susan Alderson Aye
Jacqueline Reynoso Aye
Victoria Hancock Aye
Carol Stanford Aye
Ruth Escarcega Newell Aye

III. Public Comment

A. Public Comment

Board President Newell read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Newell asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A. Legislative Update

On behalf of Bob Morales, Bill Thompson provided updates to the board of directors on the current status of the legislature and the ongoing efforts of the LLAC External Affairs division.

Jeff Brown expressed his appreciation for the governor's consideration of charter schools.

Bill Thompson informed the board that the film La Lucha won additional awards and the family members of the students in the film were able to attend. Mr. Brown discussed the film with the board.

Board President Newell thanked Mr. Thompson for his update.

B. Principal Update

Lisa Youngflesh introduced teacher Francheska Del Rey. Ms. Del Rey introduced a student who shared his recent experience from a school trip to Mexico. The student shared how the school helped him obtain his passport and luggage, his experience going through customs, and the many things he learned on this trip. Lastly, the student shared with the board that after attending a 5-college tour he had decided to apply to Sacramento State.

Ms. Youngflesh then updated the board on the various activities taking place at the school, including Hispanic Heritage Month, graduation, and the Certified Nursing Program. Lindsay Reese provided details on the CNA program and informed the board they have a 100% hiring rate.

Board Member Reynoso asked if there are additional certification programs being offered. Ms. Reese discussed the commitment and struggles with some of the certificated programs. She discussed the high value and high interest in the CNA program.

C. Area Superintendent Update

Lindsay Reese greeted the board and then discussed the school's ADA, Enrollment, Overall Credit Completion, Core Credit Completion, and the one-year graduation cohort.

Board President Newell asked how many students could attend the school. Ms. Reese informed the board the school could handle about 1,000 students.

D. Finance Update

Guita Sharifi directed the board to the Hanmi Bank Revolving Line of Credit (RLOC) financial update included in the board packet and reviewed the school's credit amount including the current interest rate of 9.0%, unchanged from the previous RLOC update provided to the board. Ms. Sharifi then reviewed the expiration date, the current RLOC withdrawal amount, and the RLOC covenants ratios as of September 30, 2023.

Board President Newell asked about the total withdrawn amount compared to the previous report. Ms. Sharifi discussed with the board the total withdrawn amount and the process of paying back any withdrawn amount.

E. Updated 2023-2024 Board Meeting Calendar

Board President Newell directed the board to the revised 2023-2024 regular board meeting calendar located in their board packet.

V. Action Items

A. The Board will be asked to approve the personnel action report

Lindsay Reese directed the board to the July-September 2023 personnel action report located in their board packet. Ms. Reese noted that the school had three new hires, a teacher, a paraprofessional and special education teacher, and no terminations or resignations, or reassignments. Ms. Reese then recommended the board approve the personnel action report.

Board President Newell thanked Ms. Reese and asked for a motion.

Jacqueline Reynoso made a motion to approve the personnel action report.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford	Aye
Jacqueline Reynoso	Aye
Victoria Hancock	Aye
Ruth Escarcega Newell	Aye
Susan Alderson	Aye

VI. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Jeff Brown commented on the student who shared with the board and expressed his appreciation for the trips being offered to students. He discussed the importance of

exposing students to the world. Mr. Brown thanked Ms. Reese and Ms. Youngflesh for their reports.

Darin Bower discussed the impact college tours can have on students.

Lindsay Reese commented on the importance of assisting students with passports and luggage, and the long term impact these experiences have on students.

Shellie Hanes thanked the school's support team.

VII. Closed Session

A. Adjourn open public Board meeting to go into closed session

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION, (Government Code section 54956.9(d)(1).), Name of Case: Grossmont Union High School District vs. Julian Union School District, San Diego County Case Number: 37-2015-00033720-CU-WM-CTL
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, (Government Code section 54957(b)(1).) Title: Area Superintendent
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, (Government Code section 54957(b)(1).) Title: Superintendent

Susan Alderson made a motion to adjourn open public Board meeting to go into closed session.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ruth Escarcega Newell	Aye
Victoria Hancock	Aye
Susan Alderson	Aye
Jacqueline Reynoso	Aye
Carol Stanford	Aye

B. Adjourn closed session and reconvene to open Board meeting

Carol Stanford made a motion to adjourn the closed session and reconvene the open Board meeting.

Jacqueline Reynoso seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford	Aye
Jacqueline Reynoso	Aye
Victoria Hancock	Aye
Ruth Escarcega Newell	Aye

Roll Call

Susan Alderson Aye

C. Report of action taken or recommendations made in closed session, if any

Board President Newell stated no action was taken in closed session for:

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION, (Government Code section 54956.9(d)(1).), Name of Case: Grossmont Union High School District vs. Julian Union School District, San Diego County Case Number: 37-2015-00033720-CU-WM-CTL
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, (Government Code section 54957(b)(1).) Title: Area Superintendent
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, (Government Code section 54957(b)(1).) Title: Superintendent

VIII. Closing Items

A. Next Regular Board Meeting Date: November 27, 2023, 4:00pm

B. Adjourn Meeting

Jacqueline Reynoso made a motion to adjourn the meeting.

Susan Alderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ruth Escarcega Newell Aye

Jacqueline Reynoso Aye

Carol Stanford Aye

Victoria Hancock Aye

Susan Alderson Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:17 PM.

Respectfully Submitted,
Carol Stanford

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity,

gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@dhcentralcharter.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.